



Fernbank Elementary Principal Advisory Council

Meeting Minutes

Date: October 13, 2020
Location: TEAMS Virtual Meeting

Attendees: Steve Langdon
Rod Eggleston
Barbara Christiansen
Keagan Russo
Josh Bornstein
Rebecca Vaughan
Catherine Corser
Ruth Haas
Joan Ray
Jaclyn Maldonado (non-voting)

Non-Attendees: Diana Shoemaker
Lindsay Wolf

00 – Welcome

- **Approval of Agenda:** 1st MOTION: Steve Langdon, 2nd MOTION: Keagan Russo; VOTE: 10 YES / 0 NO - **APPROVED**

01 – PAC

- **2020-2021 Officer Election:** Officer position discussion held regarding roles and responsibilities. The following nominations were made:
 - Chair: Rebecca Vaughn nominated Steve Langdon as Chair. Second by Barbara Christianson. No other nominations were made. Vote: 10 Yes / 0 No
 - Vice-Chair: Joan Ray nominated Rod Eggleston as Vice-Chair. Second by Rebecca Vaughn. No other nominations were made. Vote 10 Yes/ 0 No
 - Secretary: Keagan Russo nominated Barbara Christiansen as Secretary. Second by Steve Langdon. No other nominations were made. Vote 10 Yes, 0 No
 - **ACTION:** Steve to contact Webmaster and update roster on websites.
- **Review PAC Compliance Checklist:** PAC meeting dates for the balance of the 2020-21 school year to be updated along with past and future meeting agendas and minutes.
 - **ACTION:** Keagan to update Minutes and Summary of Actions and Steve to contact Webmaster to update webpages.

02 – Principal

- **Back to School:** Principal Ray gave update on COVID-19 counts in order to start Phase 2 and Phase 3. Discussion held regarding steps to prepare the school for Phase 2 including synchronous learning, cleanliness, HVAC, fresh air, circulation with corridors and daily schedules. Discussion was held regarding with the School District is scheduled to due to address these items and what our Fernbank community and Foundation can do to supplement / add to the School District's obligations. Discussed technology needs for teachers during hybrid stages to improve engagement with both in-person and virtual students. PAC believes there are major

unsolved challenges around how to create positive learning environments for both groups simultaneously. Council expressed major concern over lack of air circulation in the facility, largely due to inability to open windows.

- **ACTION:** Steve to work with Foundation regarding air filters and other PPE. All to virtually attend next Town Hall to hear Superintendent Watson-Harris' plans.
- **CCRPI Scores:** Joan confirmed that scores will not be updated this year due to lack of end of testing to create updated scores. 2019-2020 scores remain.
 - **ACTION:** None. Closed.
- **Consolidated School Improvement Plan (CSIP) Review:** An area was added regarding social & emotional learning.
 - **ACTION:** Joan to share updated CSIP for PAC review.
- **IB Re-Certification:** Ongoing. Official re-cert scheduled for the spring 2021.
 - **ACTION:** None.

03 – Students and Teachers

- **Standardized Testing:** MAP Testing will take place this year. Fall MAP is virtual in small groups per classroom in order for the teacher to proctor a maximum of 12 students per TEAMS session. Parents have been distributed a compliance form to sign and return confirming students are to complete the testing without help.
 - **ACTION:** None
- **MAP Consortium:** Steve has been in contact with NWEA and Michael Huneke with Marietta City Schools, Chair of the GMAP Consortium. Steve will continue to update the PAC on progress of the GMP Consortium.
 - **ACTION:** Steve to follow-up with GMAP.
- **Illuminate Benchmark Testing:** No updates.

04 – DeKalb County School District / Region 2

- **Druid Hills Cluster Alliance:** Upcoming virtual meeting on Oct 26
 - **ACTION:** Steve to collect questions from PAC members. All to try to attend.
- **Cross-Council Meetings:** District will presumably hold the fall Cross-Council Meeting virtually.
 - **ACTION:** All to look for invitation and PAC to confirm 1 or 2 attendees.

05 – Facility Items:

- Georgia Facilities grant put to use to increase school security. Alarms added to doors in front of Media Center. Key swipe locks added in strategic locations throughout the school.
 - **ACTION:** None.

06 – PTA:

- **Back to school:** PTA and Foundation working closely with school to determine how to best assist with back-to-school plans:
 - **ACTION:** None.